

North Myrtle Beach High School

<http://nmbh.horrycountyschools.net/>

Home of the Chiefs



**3750 Sea Mountain Highway
Little River, SC 29566**

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Guidance: 399-8564

Athletics: 399-8586

Resource Officer: 399-8562

SCHOOL ADMINISTRATION

Trevor Strawderman, Principal

David Manigo, Assistant Principal

Janet Lawrence-Patten, Assistant Principal

Andrea Parsons, Assistant Principal

Teresa Todd, Curriculum Specialist

Joe Quigley, Athletic Director

AC Berry, School Resource Officer

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Grade: _____

My Guidance Counselor is _____

My Grade Level Administrator is _____

School Mascot - Chief

School Colors - Royal Blue and Gold

Dear Parents and Students,

Welcome to the 2009-2010 school year. We look forward to a very productive school year for all of our students. It is our goal to help students achieve excellence in all phases of schoolwork.

We encourage all students to participate fully in both academic and co-curricular activities at North Myrtle Beach High School. We offer a host of sports, clubs, and service learning activities for students. Further, we would encourage all students to do their best academically in all subjects so that future goals may be attained. To do this, all students must practice life skills each day and every day.

We solicit the support of our parents in helping us educate the young people of North Myrtle Beach High School. Please feel free to contact our faculty, guidance counselors, or administrators to discuss concerns or questions that you may have about the education of the students of NMBH. Only by working together can we assure the high level of educational opportunities that our young people deserve.

Go Chiefs!!!

Sincerely,

**The Administration, Faculty, and Staff
of North Myrtle Beach High School**

ATHLETICS

PURPOSE: The aim of the athletic program is to provide athletic contests with neighboring schools which will promote friendly rivalry, new friendships, improved playing skills, better community relations, and good sportsmanship.

For the player, interscholastic athletic competition offers increased opportunities for improving playing skills, developing physical vigor, promoting friendship, and learning good sportsmanship. It is fully intended that interscholastic athletic competition develop the understanding that rules of the game are similar to the rules in everyday living.

For the student body, the interscholastic athletic program provides opportunities for developing school morale, for being sportsmanlike hosts to visiting students, and for exercising the qualities of fair play and courtesy.

North Myrtle Beach High School is a member of the South Carolina High School League and Region 6AAA. Other schools with whom we compete during the regular season include Myrtle Beach, Dillon, Georgetown, Socastee, St. James, and Carolina Forest.

ELIGIBILITY

Interscholastic activities are defined as all of those activities which involve school sponsored competition between or among schools.

To be eligible in the first term (fall), a student must receive a minimum of five(5) Carnegie units applicable toward a high school diploma during the previous year and an overall 70 average. At least two(2) of the units must be passed during the spring semester or summer school. Freshmen must meet school district promotion policies.

In the second term (spring), the student must meet one of the following conditions as well as an overall 70 average:

1. If the student met first term eligibility requirements, then he or she must receive the equivalent of four(4) one-half(1/2) units during the first term, 2 units of credit.
2. If the student did not meet first term eligibility requirements, then he or she must receive the equivalent of five (5) one-half (1/2) units during the first term, 2 1/2 units of credit.

Policies about athletics are found in the Student Athletic Handbook.

a school board policy. Punishment could be permanent confiscation of the item, detention, ISS, OSS, recommendation for expulsion, and/or arrest.

Threatening Staff

It is unlawful to threaten staff or their families in writing, verbally, or electronically. Further, it is unlawful to use physical violence against school personnel. Students who are in violation of this policy shall be arrested, and a recommendation for expulsion for the remainder of the school year will be made.

Sexual Harassment

In school, sexual harassment may be words or actions of a sexual nature that stigmatize, demean, frighten, or threaten one because of one's gender. A person has the right to an education and participation in school activities free from any unwelcome or unwanted sexual behavior.

TITLE IX:

Federal law that states that no person in the United States shall, on the basis of gender be excluded from participation in, denied the benefits of, or subjected to discrimination under any educational program or activity receiving federal financial assistance.

There are two type of sexual harassment: hostile environment and quid pro quo.

Hostile environment

Hostile environment exists when sexual harassment is repeated and severe and when it makes it more difficult to get an education and participate in school work or activities. It can affect other people, not just the targeted person.

Quid Pro Quo

Quid pro quo means something for something. Quid pro quo exists when something is offered or asked for in return for something else. One example would involve being pressured to trade sexual favors for a higher grade or salary.

The two key words in indentifying sexual harassment are "unwanted" and "uninvited".

Sexual harassment is not about blaming males. Sexual harassment is an equal opportunity issue. For the sexual harassment policy and the school's procedure, please see the Horry County Schools' Parent-Student Handbook.

Grievances and Procedures

Definition

A grievance is a claim by a student, parent or other community member of a violation, misinterpretation, or misapplication of a provision of district policies, regulations, and/or rules as it relates to or affects the grievant.

Situations may arise in the operation of the district which is of concern to students, parents, or other community members. The district has established a grievance procedure as a formal method for the positive and productive resolution of concerning the treatment of students by district personnel. Grievances may consist of violations of district policies or legal rights including, but not limited to, harassment or discrimination based on age, race, color, religion, sex, national origin, or disability.

Concerns should be resolved at the lowest possible level or decision making by the individuals closest to the concern; therefore, concerns are best dealt with through communication with the appropriate staff members, such as teachers, principals, and administrators.

For information on the procedures for filing grievances, refer to the Horry County Student-Parent Handbook.

GUIDANCE SERVICES

Guidance center services are available to all students. All matters concerning registration, course selection, grading, credits, records, graduation, testing, counseling services, computer scheduling/grading, college applications, scholarships, financial aid, and job opportunities are processed through this office. Office hours for the guidance office are 7:30 AM until 4:00 PM. Students may make an appointment to see their grade-level counselor before and after school, during their lunch period, or with a pass from their subject teacher.

ENROLLMENT/WITHDRAWAL PROCEDURES

New Students (*Special needs students should have a current IEP.*)

- a) Parent or legal guardian with whom the student resides must be present.
- b) Bring the following documents:
 1. Official withdrawal form from previous school
 2. Birth certificate and immunization record
 3. Most recent report card/transcript
 4. Name, address, and telephone number of previous school
 5. Proof of residence (with physical address)
 6. Discipline Records

During the registration process the student and parent(s) will complete a registration packet, have a schedule made, pay fees, be assigned a locker, have ID picture made, receive books, take a tour of the building, and begin classes.

Returning Students

Pre-registration is held in the spring of each school year. Students are given a course selection guide. The four-year plan should be reviewed, and the course selection sheet filled out with the required signatures. A schedule of the upcoming school year will be given to the student before the new school year begins. At this time, students or parents should request a change if there is a problem.

Schedule Changes

No schedule changes will be allowed without principal approval.

Withdrawals

To withdraw from school a student must do the following:

- a) Bring a parent or legal guardian with whom the student resides to sign the withdrawal form.
- b) Turn books in to the guidance secretary.
- c) Have the withdrawal form signed by the following persons:
 - current classroom teachers
 - attendance clerk
 - cafeteria manager
 - librarian/media specialist
 - bookkeeperReturn the completed form to the guidance secretary. She will give the student/parent a copy of the last report card, immunization record, and social security number.

Academic Services

Graduation Requirements Credits

English	4
Mathematics	4
Science	3
Social Studies	1
US History	1
Government/Economics	1
PE/NJROTC	1
Computer Tech	1
Foreign Lang. or Occup. Specialty	1
Electives	7
TOTAL	24 Credits

***MUST PASS ALL PARTS OF HSAP

Promotion Standards

Grade 9 to 10	Earn 5 Carnegie Units	1 English 1 Math 3 Others
Grade 10 to 11	Earn 11 Carnegie Units	2 English 2 Math 7 Others
Grade 11 to 12	Earn 16 Carnegie Units	3 English 3 Math 2 Science 2 Social Studies 7 Others

Grading and Report Cards

Teachers enter grades for report cards directly into the computer. Formal grade reports will be issued eight times per year. Dates for interim reports are 9/29, 12/7, 2/25, and 5/7. Dates for report cards are 11/2, 1/20, 4/6, and 6/8. Numerical grades are recorded on report cards and permanent records.

<i>Grading Scale</i>	
<i>A = 93 - 100</i>	<i>C = 77 - 84</i>
<i>B = 85 - 92</i>	<i>D = 70 - 76</i>

Every grade and course counts towards the calculation of GPA.

Minimum Grade Policy

A student shall not receive a grade below 50 on their report card during the 1st quarter only for each course. Students shall receive their actual numeric grade for each grading period following the 1st quarter.

Make-Up Work

Students who are absent from class for 2 or more days shall be allowed to make up assignments due to the absences within 5 school days. Failure to make up missing assignments within 5 school days may result in a zero. Deviations from this policy must be approved by the teacher and an administrator.

26. Sexual Harassment or Sexual Misconduct

ISS
OSS with recommendation for expulsion
Counseling

27. Lunch Room Misbehavior

Clean-up detail/ISS

28. Gang Activity

Parent Conference
OSS
Recommendation for expulsion

Tardy Policy

Students are expected to be in the classroom, have all instructional materials needed, and be ready for instruction by the time class is scheduled to begin and the doors are closed. Tardiness to class means a loss of instructional time for the tardy student and an interruption to the teaching and learning activities for the other students.

Students are expected to be in class on time. If a student is tardy, the student must have a pass from an administrator before entering class. Students who are tardy shall be assigned ISS or OSS as stated below. In addition, students who drive to school shall lose their driving privilege if they exceed 4 tardies to school.

1st Offense: Warning
2nd Offense: Parent Contact
3rd Offense: 1 Block of ISD/Parent Contact
4th Offense: 1 Day of ISS/Parent Contact
5th Offense: 3 Days of ISS/Parent Contact
6th Offense: 1 Day of OSS/Parent Conference
7th Offense: 3 Days of OSS/Parent Conference
8th Offense: 5 Days of OSS/Parent Conference

Procedure:

When the class is scheduled to begin, teachers will close and lock doors.

Students who are tardy to class shall report to an administrator to receive a tardy pass.

South Carolina Safe Schools Act

The South Carolina Safe Schools Act of 1990 provided for stiff penalties for such offenses that involve the possession and/or use of weapons, illegal drugs, or violence in our schools. So that our school will continue to provide a safe environment for our students, staff and community members, we totally support these penalties. Therefore, any student or visitor who violates school district policy, state board policy, or state law with regard to weapons, illegal drugs, alcohol, and/or violent behavior at school or at school activities may suffer the following consequences as appropriate:

Suspension/expulsion proceedings
Arrest and prosecution

Search and Seizure

School lockers, cars, book bags and persons may be searched when there is reasonable evidence that a person is in possession of contraband, illegal substances, weapons, beepers, or materials that may be injurious to the health safety, or welfare of the students. Contraband means items that are not allowed on school property. Examples of such items include drugs, alcohol, cigarettes, matches, lighters or knives and any other item deemed inappropriate for a school setting or against

14. Infractions of bus rules and regulations

To be enforced by the bus supervisor and/or an administrator

15. Falsification (forging) of any school records, including permission slips issued by staff members

ISS
OSS
Recommendation for expulsion

16. Gambling

ISS
OSS

17. Arson, bomb threats, gross immorality, and tampering with fire alarms or fire extinguishers

OSS/expulsion/ referral to law enforcement - to be determined by the administration

18. Inappropriate physical contact

There should be no public display of affection.
Conference and/or punishment to be determined by the administration

19. Fighting

OSS and/or recommendation for expulsion/ referral to law enforcement

20. Inappropriate use of computers

See Horry County Schools Parent/Student Handbook

21. Auto/Parking Violations

Parking Passes are \$50 per car. This fee will NOT be pro-rated throughout the school year. Parking Passes may be purchased the week before school begins. Vehicles must be properly registered and parked in the assigned spaces, or they will be towed at the owner's expense. All vehicles must have a license tag. Parking and/or driving violations carry the following penalties:
Warning
Driving rights revoked

22. Possession and/or sale of weapons, illegal drugs, alcohol and violent behavior

OSS/recommendation for expulsion
Notification of law enforcement

23. Possession and/or use of tobacco products and/or paraphernalia

ISS
OSS
Recommendation for expulsion

24. Malicious Injury to Property

OSS/recommendation for expulsion
Notification of law enforcement

25. Possession of Drug Paraphernalia

OSS/recommendation for expulsion
Notification of law enforcement

Retest Policy

Students who do not master a major/unit test with a grade of 77 may retest. The following rules apply: (1) A student must retest within 10 school days of the original test. (2) A student must attend a minimum number of tutoring sessions as decided upon by the teacher. (3) The final unit test grade will be determined by weighting the original test grade as 1/3 and the retest grade as 2/3. (4) Retesting on assignments other than major/unit tests is left to the discretion of the teacher. Deviations from this policy must be approved by the teacher and an administrator.

Academic Incentives

HONOR ROLL - students who make all A's for the grading period
MERIT HONOR ROLL- students who earn all A's & B's for the marking period
BEST OF THE BEST AWARD - a student who scores 700 or above on any section of the SAT or scores 2100 or above as a cumulative score or a student who scores 28 or above on any section of the ACT will be awarded the Best of the Best Award

Honor Graduates

The title "honor Graduate" acknowledges that a student has excelled academically during high school. Graduating seniors must rank in the top ten percent of their graduating class to be honor graduates.

Incomplete Grades

Any students receiving an incomplete for a specific grading period must have all work completed by the end of the next grading period (4 1/2 weeks). It is the responsibility of students to check on make-up work whenever class is missed.

Exit Exam

To receive a SC High School Diploma, students must pass a competency exam (HSAP) in reading, math, and writing. The exam is administered at the end of the tenth grade for the first time. *Students who score below standard will be scheduled into HSAP Prep for elective credit. Students who fail any part of the exam may be retested once in the 11th grade and/or their senior year if needed.*

Guidance Assignments

Grade 9 - Kim McCray	Grade 11 - Beth Brown
Grade 10 - Peggy Coley	Grade 12 - Wanda Randall

Guidance Secretary - Christiana Ingram

College and career counseling is available in the guidance office. College applications, college catalogs, and career information are also available. SCOIS and other programs are available on computer. Local job availability is posted outside the guidance office and in the cafeteria.

Students should follow these procedures for seeing a counselor or visiting the guidance office:

1. Whenever possible, make an appointment in advance to talk with the counselor. Every attempt should be made to schedule appointments during lunch periods, before/after school, or with subject teachers' written permission.
2. In case of emergencies during class time, students must have a pass from a teacher or an administrator to come to the guidance office.
3. Students should sign in with the guidance secretary to check the availability of a counselor.
4. *If a counselor is not available, the student should return to class.*
5. Students should have passes signed by the counselor or guidance secretary.

All information concerning career choices, college selection, financial aid, and scholarships may be obtained from the guidance office. Students may prepare college applications and resumes in the guidance office as well as use computer programs to determine career interests and opportunities. Parents are invited to visit the guidance office and work with the student and counselor in developing individual graduation plans.

SAT/ACT

SAT/ACT registration packets are available from the junior and senior guidance counselors. SAT/ACT online practice is available. Please see a counselor for information.

ATTENDANCE

Attendance is the presence of a student in each assigned class on days when school is in session. Students may be counted present only when they are actually in their assigned class or present at an authorized school activity. Perfect attendance is based on this definition.

The Horry County School District Attendance Policy is printed in its entirety in the District Student/Parent Handbook.

The school year consists of 180 days. High school students cannot be absent more than five (5) unlawful days for courses meeting on alternating days. For courses meeting daily, students can not be absent more than ten (10) unlawful days.

Lawful Absences:

- Students who are ill and whose attendance in school would endanger their health or the health of others, documented by a physician
- Students who are absent due to court appearance, documented by their summons to appear in court or written proof
- Students who are absent due to a recognized religious holiday of their faith
- Students who have prearranged absences for other reasons at the discretion of the principal
- Students who have a death in the immediate family

All excuses must be turned in to the attendance office no later than 5 days after the absence. Failure to do so may result in the absences not being excused.

Unlawful Absences:

Students who are absent without acceptable cause, with or without the knowledge of their parents, are considered to be unlawfully absent.

Signing In/Out:

LEAVING SCHOOL: North Myrtle Beach High School is a closed campus. Once on school property, students may not leave school grounds unless properly signed out by parent or guardian.

Signing Out: Students are never allowed to leave school during the school day unless a phone call or other personal contact is made with a parent. If a student has an appointment during the school day, his or her parent should call the school informing the attendance clerk, or the student should present a written note to be verified by the attendance clerk. All notes should be turned in to the attendance office by 8:05 AM.

Students are allowed to sign out of school only during the change of classes in order to prevent the disruption of an instructional period.

Signing In: Students arriving at school late must sign in at the attendance office. Only students who have a professional excuse (doctor, dentist, attorney, etc.) or a documented case of vehicle malfunction (1 time per semester) will be allowed to receive an excused permit to class.

Attendance Procedures:

School officials are required to report a student to the attendance authorities in the Department of Education after three (3) consecutive unexcused absences. If the attendance office does not know why a student is not in school, the absence must be treated as unexcused. If there is prior knowledge that a student will be absent from school, the attendance clerk must be notified. On the day of return, the student must present a note to the attendance clerk before 8:05 AM.

Truancy

OSS and parental conference

4. Cheating

Cheating in any form is not acceptable student behavior. Students involved in cheating will receive a zero for any work involved and a report of the incident will be filed with the grade-level principal. Further incidents of cheating will also be reported and may result in disciplinary action. A Parent conference will be held and student will receive a failing grade on work involved and dismissal from any honor society.

5. Vandalism

Notification of law enforcement
ISS and cost of repairs
OSS and cost of repairs
Recommendation for expulsion and cost of repairs

6. Entering designated teacher area and/or unauthorized areas

ISS
OSS

7. Verbally abusing any member of the staff

3 days OSS
Recommendation for expulsion

8. Verbally abusing students

Notification of law enforcement
ISS
OSS
Recommendation for expulsion

9. Blackmailing, threatening, intimidating, extorting, and bullying

Notification of law enforcement
ISS and parental conference
OSS and parental conference
Recommendation for expulsion

10. Failure to check in or out of school or class properly

Leaving class without permission
Leaving school without permission
Cutting class, assembly, and so on
Failing to sign out before leaving school
Failing to sign in when arriving after 8:15 AM
Failure to sign in/out of the library properly

11. Students are not allowed to leave school at lunch.

3 days ISS
3 days ISS and parental conference
OSS until parental conference and behavioral contract signed

12. Truancy from school

Absence from school without parental permission
ISS
OSS
Recommendation for expulsion

13. Possession or use of any kind of explosives to include fireworks, stink bombs, or ammunition in any form

Notification of law enforcement
Recommendation for expulsion

Out-Of-School Suspension (OSS)

OSS shall be defined as the exclusion of a student from attending any day or night school function, riding a school bus, and entering the school or school grounds, except for a pre-arranged conference with an administrator. Being on school grounds during an OSS could result in trespassing charges being filed against the student.

Expulsion Hearing

Expulsion shall be applied in cases involving serious misconduct as specified in the suspension policy and continued misconduct after other reasonable disciplinary measures have failed to secure satisfactory results.

The authority to expel a student is delegated to the Director of Student Management. Expulsion shall be defined as the exclusion of the student from school for the remainder of the current school year or for one calendar year.

See **Horry County Student-Parent Handbook for further information.**

School Wide Discipline Plan

The purpose of our system of school and classroom management is to teach students to accept responsibility for their actions. **The administration of North Myrtle Beach High School shall base discipline on the careful assessment of the circumstances in each case. Students shall be treated fairly and equitably.**

Disciplinary actions may be one or a combination of the following:

- 1) Parent conference
- 2) Teacher assigned detention
- 3) Administrative detention
- 4) Saturday school
- 5) ISS
- 6) OSS
- 7) District behavioral contract
- 8) Recommendation for expulsion

Students who are suspended or expelled may not participate in or attend any school function or activities on or off campus during the time of the suspension or the expulsion. This includes, but is not limited to, the school prom, athletic events, and special programs at the school. Suspended or expelled students on school property during the time of their suspension or expulsion, without permission of an administrator, will be considered trespassing and subject to prosecution.

The penalties listed are suggested. Administrators may apply penalties at their discretion according to the severity of the offense.

OFFENSES:

1. Stealing or assisting in the act of stealing

- Notification of law enforcement
- OSS plus the cost of reimbursement
- Recommended for expulsion plus the cost of reimbursement

2. Disruptive behavior, disrespect, or deliberate refusal to obey any member of the school staff

- ISS
- OSS
- Recommendation for expulsion

3. Use of obscene or profane language, gestures or materials (including gang-related materials, etc.)

- 1 block ISS
- 1 day ISS

Any student who misses more than 8 days in the school year will be referred to the Horry County School district attendance office for truancy. The student and the parents (or guardians) may be subpoenaed to appear in court. The disposition of these cases is then decided by a family court judge. Possible actions can include, but are not limited to, court ordered school attendance until student's 17th birthday, referral to a juvenile detention center and/or family counseling.

Make-Up Attendance Procedures

Students are allowed to miss no more than 5 unlawful absences per class. If a student misses more than 5 unlawful days in a class, the student shall receive a final grade of "FA" (Failure due to attendance) until the excessive absences are made up.

Excessive absences must be made up with the individual teacher for whom the absence is recorded. Students are required to make up attendance during the specific teacher's tutorial time. Athletes may make up attendance during Athletic Tutorial. In addition, students may attend Saturday School on the specified dates. Saturday School hours are 8:00 – 12:30. Attendance make up is "minute for minute." Attendance make up shall be documented by the teacher/supervisor and appropriate documentation should be submitted to Dr. Parsons.

REGULATIONS AND PROCEDURES

The administration, faculty, and staff assume that secondary students are mature and responsible for their own proper behavior at school and that all discipline matters can be handled in a calm and reasonable manner. In order to maintain an atmosphere conducive to learning, certain standards of behavior are necessary. Each student is under the direct control of all classroom teachers and their substitutes. Standard procedures for disciplinary actions will be enforced fairly, promptly, and equitably to each student. In order for students and parents to know what standards of behavior are expected, the following information is provided.

Cell Phone/iPod Policy

The use of cell phones, iPods, and other electronic devices is strictly prohibited during the school day. Cell phones and other electronic devices must be turned off and be out of site upon entering the building and remain off until 3:20 pm. Failure to adhere to this policy will result in confiscation, parent conference, ISS, or OSS as stated below. Parents should call the school for any emergency situation. Parents should not attempt to reach students by cell phone or pager during the school day.

1st Offense: Confiscation & Returned to Parent

2nd Offense: Confiscation, Returned to Parent, & Parent Conference with Administrator

3rd Offense: 2 days ISS

4th Offense: Confiscation for 5 Days or 3 Days of OSS

5th Offense: Confiscation for 10 Days or 5 Days of OSS

6th Offense: May Result in a Recommendation for an Evidentiary Hearing

Parents may pick up cell phones 3:30 – 4:30 pm daily. Cell phones will not be returned during the school day.

DRESS CODE

Students should dress in an appropriate manner at all times while they are on campus or involved in school activities. Our administration reserves the right to determine the appropriateness of student dress.

Attire must comply with requirements for health and safety.

Attire must not be immodest, obscene, profane, lewd, vulgar, indecent, or offensive.

The following regulations apply to all students:

Shorts, skirts and dresses may not be shorter than the length of a person's extended arm and the tips of one's fingers when held at the side of their body. These types of clothing must assure modesty when the student is seated or

engaged in school activities.

Pajamas are not to be worn as outer garments.

Undergarments must be worn at all times.

Outer garments must conceal undergarments.

Tops with spaghetti straps, tank tops, and basketball jerseys are inappropriate.

Additionally, tops must conceal cleavage.

Hats, sunglasses, bandannas, sweatbands, or other headgear are not to be worn in school unless necessitated by a documented health condition.

Tights or "spandex" clothing is inappropriate.

Beach shoes and bedroom shoes are not allowed.

Attire must not evidence membership or affiliation with a gang. Items displaying gang colors or symbols and items such as bandanas, beads, etc. will not be tolerated.

Attire must not display any information about, representation of, or advertisements for alcoholic beverages, tobacco, controlled drugs, or paraphernalia associated with the use of drugs.

Excessive piercing (i.e. Lip, eyebrow, nose, and so on) is not allowed.

Generally, student dress is considered appropriate as long as it does not, or foresee ably could not, interfere with the educational process, cause disruption, or damage school property.

BUS REGULATIONS

Regulations for bus riders and drivers are issued by the State Department and will be enforced by the bus supervisor. These rules are stated in the Horry County Schools Student/Parent Handbook. The bus supervisor for NMBHS may be reached at 399-8575.

FLOWERS DELIVERED AT SCHOOL

The delivery of flowers, bouquets, balloons, etc., is not allowed at school. Deliveries will be refused by the office

LOST AND FOUND

Lost and found items will be kept in the main office for thirty (30) days and, if not claimed by that time, will be discarded.

AUTOMOBILE REGULATIONS

Parking a private vehicle on school property is a privilege and a courtesy extended to students and others by the Horry County School Board of Education. Permission to park on school property may be rescinded by the administration for any person who does not observe the regulations.

Vehicles parked on campus without permit displayed from rear view mirror will be towed at the owner's expense. No warnings will be given.

Tardiness to school, excessive absences (more than 5 unexcused absences), or leaving without permission will result in loss of driving privileges.

All cars are to be parked on the pavement within the student's designated numbered parking space.

Students are to park in the student parking area only.

The student should always observe safe driving habits, especially the 5 miles per hour speed limit.

The student should respect and observe all directives of NMBH faculty/staff and security personnel.

Students are not allowed access to the student parking area during the school day. This is considered an unauthorized area.

If student's car is found to contain alcohol, drugs, or weapons, the student will automatically lose driving privileges. A student will also lose driving privileges if R.A.I.D. Corp. continues to alert on that vehicle.

No loud music or vulgar lyrics are allowed.

Failure to abide by all school and parking lot guidelines will result in loss of driving privilege and disciplinary action.

The administration will investigate violations of school rules involving the parking lots and/or automobiles including requiring the student to show the contents of the automobile. The school

extracurricular activities. It is the implicit responsibility of the school administration to protect each student under the school's control.

When law enforcement officers find it necessary to question students during the school day, the school principal or his designee shall be present.

If custody and/or arrest are involved and an official warrant has been issued, the principal shall assist the law enforcement officer in assuring that all procedural safeguards, as prescribed by law, are observed.

These rules, regulations, and due process procedures are designed to protect all members of the educational community in the exercise of their rights and responsibilities. These rules are effective during the following times and in the following places:

On school grounds during, before, and after school hours

On school grounds at any time when the school is being used by a school group

Off school grounds at a school activity, function, or event

En route to and from school on a school bus or other school vehicle

Teacher Detention

Detention is used as a disciplinary measure for infractions of school rules. Students are expected to attend detention on the assigned dates. Failure to attend may result in added detention or in-school or out-of-school suspension. Detention can be assigned by individual teachers and/or the administration. Detention does not count as one of the three suspensions which automatically result in referral for expulsion. Students who fail to report to an administrative detention will automatically be assigned an additional day. **Parents must be notified at least one day in advance before the detention is served.**

Suspension

The power of suspension is delegated to the principal or his/her designees. When suspension of a student is contemplated, the administrator shall have a conference with the student and notify the parents.

Lunch Detention

Students who are assigned lunch detention will be removed from their class prior to the lunch bell. They will be allowed to obtain their lunch and go to the detention room for the entire lunch period.

In-School Detention (ISD)

In-School Detention is detention held during the regular school day for a shorter period of time than ISS. Normally, ISD lasts for one block.

In-School Suspension (ISS)

Students assigned to ISS will report to the ISS room no later than 8:15 AM on the day assigned.

- ⊗ **Late arrival and early release privileges are rescinded when assigned to ISS.**
- ⊗ Students will bring textbooks, workbooks, and writing materials with them.
- ⊗ Students will not leave the room during the day, other than a restroom break or lunch, without permission of an administrator.
- ⊗ Students are afforded the opportunity to make up work missed while assigned to ISS. It is the student's responsibility to secure missed assignments and make-up work missed according to the school policy.

ISS Rules

- ☑ Report to ISS on time.
- ☑ Have books, paper, and pencil.
- ☑ No talking allowed.
- ☑ Do not disturb ISS in any fashion.
- ☑ No eating/drinking.
- ☑ No gum and no sleeping allowed.
- ☑ Do not leave seat at any time.
- ☑ Bathroom breaks are 10 a.m. and 2 p.m.
- ☑ Work at all times.
- ☑ Complete all assignments.
- ☑ Let ISS instructor know if materials need to be turned in to a teacher or if a test is being given in a class on the day of ISS.

Parent/Guardian Information

All NMBHS students, regardless of age, shall be required to give accurate and current information to school authorities concerning their legal guardian and residence. This information MUST include a telephone number at which parents or guardians can be reached during the school day. If there is no phone in the home, the number of a neighbor or relative will be required. Changes involving the adults legally responsible for the student, their residence, mailing address or telephone number, must be reported promptly to the school authorities. Failure to comply with this regulation may result in a temporary suspension from NMBHS until the situation is corrected.

GENERAL INFORMATION

Substitute Teachers

A substitute teacher has the same authority as a regular classroom teacher. Students must accept responsibility for cooperating with a substitute teacher.

Textbooks

Textbooks are the property of the State Textbook Depository. Students are responsible for lost or damaged textbooks.

If a student loses a book, he should contact the bookkeeper for the replacement price and pay the bill to receive a new book. Students should not leave books unattended.

A maximum of \$5.00 will be charged for damaged textbooks.

All books must be turned in to avoid lost book fines.

Medication at school

Prescription and non-prescription medication that students need to take during the school day are to be registered with the school nurse who manages the health program. Parents should contact the nurse, present a written request, and officially register the medication with the school. In the event the medications are changed, the parent must present a new written request and register the new medication. Any prescribed medication that is found in the possession of students will result in discipline sanctions up to and including expulsion procedures and notification of law enforcement.

Students with unauthorized medications in their possession are subject to school disciplinary and legal actions.

Valuables

Students are advised not to bring large sums of money or other valuable items to school because of the danger of theft or loss. Wall lockers and locker rooms in the gym area cannot be secured. The school will not be responsible for student losses which may result.

If something valuable is brought to school inadvertently, students should report to the office to call a parent or guardian to pick up the valuable or turn the valuable in to the office for safekeeping during the school day. Valuables will not be kept in the office overnight. Under no circumstances should valuables be stored in book bags, lockers, or other insecure locations.

Health Room

Each student must have a pass to come to see the nurse for any reason (except extreme emergencies). All medications must be accompanied by a signed permission slip from a parent or guardian. The medications will be kept in the nurse's office for the duration of the school year. At the end of the school year, it is the parent's responsibility to pick up all medicines, or these medications will be disposed of. **Medications cannot be sent home with students under any circumstances.**

STUDENT DISCIPLINE

The schools have legal custody of students during the school day and during hours of approved

district shall assume no responsibility for damage to cars or for theft of cars or articles from cars. The parking fee is \$50.

DRIVING TO THE ACADEMIES

School bus transportation will be furnished for students from their home schools to the academies. Students are urged to use bus transportation and not drive automobiles; in some cases it may be necessary for students to drive. The following rules shall apply for students who drive to any of the academies.

Students who attend the academies are responsible for obeying all NMBHS rules while on the NMBHS campus. This includes dress code, hall passes, ID's, and parking permits.

A permission slip signed by a parent must be on file at the high school and academy offices.

No student may be transported in a private vehicle unless he/she has a parental permission slip on file in both schools.

Students are given permission to drive directly to and from the two schools only, unless they have permission to go to work.

No loitering is allowed in automobiles or parking lots.

Cars are to be locked.

Permission will be revoked for violations of highway safety or school rules.

LUNCH BREAK

No student is permitted to leave the campus for lunch break. Students are not to be in any part of the building with the exception of the commons area, library or guidance office during lunch break since classes will be continuing for most of the student body and teachers. The restrooms in the G Hall are the only ones that may be used during this period.

High School Lunch Prices:

Student Lunch: \$1.95

Reduced Lunch: .40

*Lunch prices subject to change without notice

The following regulations are necessary to ensure students were able to eat a good meal in a clean, comfortable environment.

Students are to maintain a single-file line and not attempt to break line.

Students are responsible for clearing everything from the tables and leaving the tables upon completing their meals. This includes trays, napkins, milk cartons, and other trash.

Students are to be considerate of others at all times. (No throwing food, paper, or liquids.)

NMBHS STUDENT LIBRARY USE INFORMATION

Hours:

The library opens 30 minutes before classes start and closes 30 minutes after school ends. Please talk with a librarian if there are special needs beyond these times.

Mission: The mission of the library media center staff is to serve as teachers and instructional partners while guiding and facilitating student, faculty, and community visitors to access and use the print, electronic, or non-print materials needed for research and recreational purposes.

Purpose: Our purpose is to assure that the atmosphere of the library is conducive to serious, focused work.

Expectations/Guidelines:

The library is intended to be a facility where students, staff, and community members may accomplish tasks that call for an environment where one can concentrate. It is expected that one visitor will not infringe on the quietness expected by other library patrons. The following library conduct expectations and guidelines are intended to enable the best and most fair use of the library by all who choose to use it:

All school rules are to be followed in the library.

Students are expected to follow directions given by the library staff.

Students must have a completed NMBH classroom to library pass to enter the library, except before and after school. At lunch students do not need a pass, but they must receive verbal permission from a teacher or administrator on duty during lunch.

Students must have in a plainly visible location and readable, NMBH ID.

When visiting with a class, the students should leave book bags in the classroom. When visiting as an individual from a class, students should not bring a book bag. A student visiting at other times may have a book bag but must leave it in the cubby inside the library entrance. Items left outside the library door are left at the owner's risk.

No food or drink should be taken into the library.

Persons who do not abide by library, NMBHS, and/or Horry County Schools policies and procedures may be asked to leave the library.

Printing:

Copies from the black and white laser printer cost 5 cents each. Students should use the computer's "Preview" function along with sound judgment when printing through the laser printer.

Color copies cost 25 cents per copy.

Book Sign Out:

Students may sign out up to 3 books at one time and keep them for 2 weeks. Reference books may not be checked out.

Fines for overdue resources are ten cents per day.

Students who owe fines or have overdue resources may not sign out other materials until the fine is paid or the overdue item(s) is returned or paid for.

Each student and staff member is responsible for the material(s) checked out to his/her own library media center ID number.

If the library's security system sounds when someone leaves the library, stop and allow a library staff member to determine why the system sounded.

Library Passes

Students must have a NMBH classroom to library pass that is teacher signed and dated with the classroom departure time with the purpose for the visit.

Students who arrive more than five minutes after the pass's departure time will be considered late.

The pass will be time-stamped by a library staff member, and the student will be sent back to class.

Only one student name should be on the pass.

Substitutes may not send students to the library unless previous arrangements have been made with a librarian by the teacher who is absent.

Academic Team	International Thespian Society
Art Club	Junior Civitans
Band	Mock Trial Team
Beta Club	Mu Alpha Theta
Chorus	National Honor Society
DECA	National Technical Honor Society
Drama Club	NJROTC Drill Teams
English Honor Society	NJROTC Orienteering Team
Fellowship of Christian Students	NJROTC Rifle Team
FFA - Future Farmers of America	Science Honor Society
Flag Drill Team	Spanish Club
Future Business Leaders of America	Student Council
Friends of the Library	

**Academic eligibility is required for athletics, band, chorus, NJROTC, any club or group that competes between or among schools, and honor societies.

COMMUNICATIONS

Parent Conferences

Parents are encouraged to schedule either individual teacher or group conferences as needed. Contact a designated counselor to schedule an appointment.

Telephone Calls

Parents are invited to call the school to obtain information or to discuss concerns. A message will be given to the appropriate person to return the call if he/she is not available. Instruction will not be interrupted for phone calls. **Only emergency messages will be delivered to students.**

Student Use of Telephones

Office phones can be used by students only in the case of an emergency with permission from office personnel. **Arrangements for rides, pick-up after school, etc. should be made PRIOR to students coming to school.**

Visitors to the School

All visitors are to report to the attendance office for a visitor's pass. All visitors will be screened by the School Check In System. You must present a current driver's license or picture ID card upon entering the school. Parents are invited to visit, but unauthorized visits by friends, relatives, or alumni are not allowed. No loitering or soliciting is allowed.

Printed Materials

Newsletters and flyers will be distributed at intervals to keep the public informed of school news. No unauthorized poster or flyer is to be distributed or posted on campus.

Complaints

If a problem cannot be resolved with the parties directly involved, the person with the complaint should meet with an assistant principal or the principal. If the problem is still unresolved, the grievance procedure should be followed. See the appeals procedures in the Horry County Schools Parent/Student Handbook.

PowerSchool Parent Portal

Horry County Schools will be implementing a new Student Information System this year called PowerSchool. PowerSchool Parent Portal gives parents and students access to real-time information including attendance, grades and detailed assignment descriptions, school bulletins, lunch menus and even personal messages from the teacher. Everyone stays connected! Please stop by the attendance office to pick up a user guide. This is taking the place of the S.M.A.R.T. program.

Athletic fields and area

These are off-limits unless in conjunction with physical education classes or athletics.

Bus Parking Lot

The bus parking lot is off-limits unless getting off or getting on buses.

Stairwells

These are off-limits except when changing class.

EMERGENCY DRILLS

Emergency drills will be practiced at least once a month. Emergency evacuation routes are posted in each classroom. Other emergency codes will be announced at the beginning of the school year as needed. Follow the rules to ensure the health and safety of all.

Fire Drill

Leave the room and building in a single-file line at a normal pace; stand quietly in the designated area while roll is checked. Re-enter the building only after the all-clear signal is given.

Tornado Drill

Leave the room when instructed by the teacher; be seated in the designated area facing the walls. Books or coats should be used to shield the face from flying debris. Do not sit near glass windows. Remain quietly seated until the all clear signal is given.

Earthquake Drill

Get under a desk or chair and stay there until the quake (shaking) stops.

STUDENT ACTIVITIES

Student Council and Class Officers

Class officers are elected in the spring. Candidates are required to meet a set of guidelines as stated in the Student Council's Constitution. All officers are expected to work closely with their classmates and sponsors. The treasurer must keep accurate financial records and work closely with the school bookkeeper. The primary function of Student Council is to help unify the student body by being receptive to students' ideas, suggestions, and opinions concerning their school life and activities. Student Council sponsors programs for the students including dances and homecoming.

Clubs and Activities

Clubs and activities are an extension of the curricular purposes of the school. Each club and/or activity operates under the auspices of administrative approval and a designated faculty sponsor. Involvement in activities provides leadership, education, and social and emotional growth experiences. Activities play an important part in earning scholarships and acceptance to colleges.

The following are clubs and activities at NMBHS:

Computer Labs:

The library's computer research lab (CRL) is for class use. Computer labs outside the library are not to be used by students unless they are supervised by a teacher. Students are responsible for learning the username and password to access their individual student accounts. All stored files and data should be for school use. Computer games are not to be played at NMBH unless approved by a teacher or librarian for educational use.

All NMBHS students will read the *Computer and Network Use Guidelines* and sign the *Use of Computers, Network Release and Agreement Form* before being allowed to use the school computers or network in any classroom or the library.

Lockers

Lockers with combination locks are available to students but remain under the authority of school officials. Because lockers are the property of the school, school officials reserve the right to inspect them at any time. Stickers and decals may not be used on lockers as these are considered defacing school property. Sharing of lockers is prohibited. Lockers are to be locked properly at all times. Locker problems shall be directed to the teacher who issued the locker. Students in PE classes will be issued a locker. Belongings must be secured (locked) in the locker during PE class/athletic events.

Departure from School

At the end of the school day or at the designated time to leave campus with special permission or to attend another learning site, the student is to exit and not return to campus without a designated purpose such as athletic practice, tutoring, conferencing, media services, school meeting, etc. The building will be closed and locked at 4 PM each day. **Highway 120-B is one-way after school each day.**

Arrival at School

The school building opens at 7:15 AM with the hallways open at 8:00 AM. Students are to report directly to the commons area if they arrive before 8:00 AM. Students are not to loiter in the parking lots, on the front campus, or in the front hall upon arrival. Students are not allowed in the parking lots or on the front of the campus until school is dismissed unless they are leaving campus for the day as authorized.

Campus Off-Limits Areas

Parking Lot

Once a student arrives on campus, he/she is to report to class. No loitering is allowed in any parking lot at any time.

Front Campus

Students are not allowed to loiter on the front campus during the instructional day.

Hallways

Students are not to be in the hallways during the instructional periods without a signed permission form issued by a staff member. The instructional hallways are off-limits during lunches. The G-Hall restrooms will be open during lunch.

Wooded Areas

These are off-limits at all times. EXCEPTION: The nature trail can only be used when students are with a teacher. No students should be on the nature trail without supervision by a teacher.

PE Locker Rooms

The locker rooms are off-limits to students unless they are dressing for physical education or athletic practice.

Doorways

Students are not to block any entrance to the school. Students are to stay out of doorways, stairwells, and cubbyhole areas.

Between Portables

This area is off-limits before and after school and during lunch.

Teacher Parking Lot, Loading Dock Area, Teachers' Lounge

These areas are off-limits to students at all times.

Front Circle Drive

There should be no loitering or loud music in the front of the school.